

Reap Grant Applicant Checklist

Corporate Items

- Applicant Legal Name
- Mailing Address
- EIN #
- Articles of Organization or Certificate of Formation
- Org chart of Applicant ownership
- Project Site Address
- SAM UEI Number
- Name, Title, Phone Number, Email for Authorized Signer
- Sponsor Bios or Statement of Qualifications
- A paragraph or few bullets about the project and its intended benefits.

Economic Assessment of the applicant

- 3 Years historical financial statements (Income Statement, Balance Sheet, Cash Flows) Startup entities will be shown as zero's
- Total Project Cost - Sources and Uses table
- Proforma cashflow model

Matching Funds Commitment

- Used by USDA for scoring grant applications but not required. Documentation for funding commitments in addition to requested grant amount (Loan term sheets, Cash, Credit Line Availability)

Site Control

- Lease, Site License or Proof of Ownership

Project schedule (estimate)

- NTP, MC, SC, Final completion target dates

Qualifications of Service Providers

- EPC Name and Contact Info
- Statement of Qualifications

O&M If not self Monitored

- O&M Name and Contact Info
- Statement of Qualifications

Solar specific items

- Interconnection Agreement (If applicable)
- PPA Agreement (if applicable) or Net Metering Agreement with local utility or a copy of their policy
- Equipment list and Warranties
- 3rd party Production reports (Pvsyst or equivalent)
- 3rd party Independent Engineering reports if required at applicants expense - Projects >\$1,000,000 in cost
- Feasibility Study - If required at applicants expense - Projects >\$1,000,000 in cost

Environmental

- TBD depending on your project. Each project will have specific requirements for USDA National Environmental Policy Act (NEPA)
- Environmental checklist required with all applications